Faculty Senate Meeting Minutes
10.25.2013
10:00 am
Tanberg A Meeting Rooms

Meeting called by: Rose Skaife
Type of meeting: Regular Called
Note taker: Becky Simonson, Acting Secretary
Timekeeper: George Kucera, Parliamentarian

Senate Attendees: Rose Skaife, Jennifer Jimenez, Phyllis Garcia , Juanita Dominguez, Becky Simonson, Joel Schmit, Elizabeth Larekers

Public Comments: Several Faculty Members had comments regarding the recent college board meeting.

Concerns were raised about the college president’s goal of 70/30 for the spring semester and how she proposed to meet that goal. Senators and Faculty members were encouraged to attend the board meetings.

A concern was raised that Board members did not understand the negative effects that the reduction in faculty were having on the college students.

A concern was raised that the Board seemed unwilling to ask questions regarding any of the items that the president presented.

A concern was raised that the Board appeared to not like or appreciate the college faculty.

Conclusions: A second meeting for next week will be called

Action Items
Publish Senate Meeting Announcement
Person Responsible: Rose Skaife

Reports – Academic Freedom (Library Update)

Jennifer Jimenez and other committee members reported and gave feedback

The Academic Freedom committee had not received a response on the Library. The concern is the damage to the students at the college from losing their study rooms and now their computer labs and the cuts to the library budget. All members and visitors present agreed that this was a grave concern that should be addressed.

Conclusions: The Faculty Senate will/has requested a meeting with Dr. Espinosa to discuss a variety of concerns

The issues with the library should be included in the list.

Action Items
Gather Items for Consideration of Senate at Nov 1, 2003 meeting
Person Responsible: Rose Skaife/Becky Simonson

Reports – Benefits Committee – Report 1

Bobby Uzzell – Reported on Sick Leave Policy

Bobby reported on the discussion he had with Denise Hadwin. The meeting provided some information but was not definitive on the meaning of the Sick Leave policy. As Bobby and other committee members were resigning at the end of spring, they no longer wished to serve on committee. Senators discussed that the impact of the sick leave policy needed to be in writing. The recommendation was the letter should come from the Senate after approval.

Motion: A motion was made by Phyllis to send the letter forward, it was seconded and approved.

Action Items
Rose Skaife as president will sign and submit the letter to Denice Hadwin
Person Responsible: Rose Skaife
Deadline:

Reports – Benefits Committee – Report 2 (Report was given out of order after bylaws and presidents report)

Discussion
Becky Simonson and Phyllis Garcia Reported on Budget Study

The Budget study reported a disturbing trend and outcome in the college budget. In the 2013/14 budget the college is spending More dollars for administration that for instruction and the reduction to instruction was 29% while admin was reduced only 3%. Comments from the floor expressed concern that this needed to be brought up and shown to the Board of Trustees.

<table>
<thead>
<tr>
<th>Budget Group</th>
<th>11-12</th>
<th>12-13</th>
<th>13-14</th>
<th>% Of base year 11-12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty, Overloads and Library</td>
<td>8,021,812</td>
<td>6,901,309</td>
<td>5,733,260</td>
<td>100%</td>
</tr>
<tr>
<td>Administration</td>
<td>7,082,874</td>
<td>6,750,831</td>
<td>6,879,868</td>
<td>100%</td>
</tr>
</tbody>
</table>

Motion: Tabled until the Nov 1, 2013 meeting – Budget committee would meet on Oct 25 to develop presentation
<table>
<thead>
<tr>
<th>Reports – Bylaws Update</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donna Atkins, Chair reported that the Committee had no report at this time</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Reports – President Report</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rose Skaife, Faculty Senate President</td>
</tr>
</tbody>
</table>

Several items of interest were reported on:

1. Instructors need to make sure they have made 3 contacts in Zogotech per student or a face to face. Instructors are encouraged to mail a postcard to students that have not responded. Postcards are available in Dr. Johnson’s office. *Comments from the floor encouraged everyone to follow through on this Zogotech and advising model even if you do not think it is working. We need to make sure that faculty does their part and if the model fails it is not laid on our doorstep.*

2. Second quarter grades are due (midterm grades) in Campus Connect by Wed. Oct 23

3. Bandwidth issue has become a concern for student access, *Comments from the floor concurred that the issue was a problem for instruction as well as students in the dorm.*

4. The president reported to the Board that the college was at 82%/18% full-time instruction verses part-time instructors. She wants to hit the state “midpoint??” of 70%/30% in the spring semester. It was not clear how she intended to meet this goal. *Faculty expressed concerned that cuts to faculty would not be sustainable, we are already understaffed for serving 4 sites. Also faculty pointed out that at least some workforce programs were not allowed to offer any classes by adjuncts or overloads in the fall- arbitrarily skewing the course load distribution.*

The Faculty Senate Meeting was adjourned abruptly due to the need for the distance room by a different group. The Senate agreed to develop a list to send to the President to highlight the areas of concern. The remainder of the Agenda would be addressed at the November 1, Faculty Senate Meeting.