1. Call to Order
   5:35 pm
   Trace Morrill, President

2. Action on Minutes of February 26
   John Galloway moved to approve the minutes of February 26; Jim Kirkpatrick seconded and the motion passed unanimously.

3. College President’s Report
   Dr. Beatriz Espinoza, College President
   Addressed some of the great things CBC is doing:
   - RV, LVN and Dental hygiene have all been reaffirmed through the state this year
   - 100% student pass rate of RN State exam
   - 80% student pass rate of LVN
   - 100% pass rate of Dental hygiene
   - Rad Tech—97% pass rate (one student) reaffirmation coming this year
   - One of 26 colleges designated as Leader College (one of 5 in TX)
   - SACS report is done and in. Waiting on response
   - Administration has cleaned up to save money
     - Internet provider saved $100k
     - Printers and copies are being consolidated to save toner, ink and paper
     - Centralized use of copy machines—charging for student copies
     - Cleaned up incentive pay for online teachers—$200k
     - Changed property insurance providers (first RFP since 2008) saved $150K per year
     - Food services provider to be reviewed next
     - Kingsville site—lease for $270k in 2012 (could have paid for it many times over in 15 years) looking to purchase site—probably move to new location
     - Pharmacy Tech—one student in several years—might close
   - Machinist program has very low enrollment—might close

4. Executive Director’s Report
   Christy Lansford, Executive Director
   See attached

5. Committee Reports
   a. Executive Committee
      i. Consideration of new board members
         Dave Underwood, McMullen Co ISD—June Hurley moved Shambryn seconded and motion passed unanimously.
      ii. Review of resignations
          Pete Patel and Lana Collavo both resigned due to time commitments.
      iii. Other
           Inactive board member—Al Garcia of Kelberg County will be removed from the board as indicated in a motion by John Galloway, seconded by Bridget Gayle.
b. Finance & Governance Committee
   Daren Wilder, VP Finance & Governance
   i. Dickenson Trust
      Wells Fargo will resign as trustee, will turn it over to First National Bank of Victoria. Wells Fargo will initiate, manage and complete transition. We will be watching closely to ensure fees are not higher, fees/loses related to changing investments.

Audit report should be ready by April meeting.
Principle balances nailed down for Foundation accounts and final reports should be Financial reports


c. Events & Marketing Committee
   Jim Kirkpatrick, VP Marketing & Events
   i. Marketing plans—Cinderella, Photo Sales
   ii. Follow up with Board members RE: sponsorship sales


d. Development Committee
   John Galloway, VP Development
   i. Potential Donor Visits
      Please get Christy a list of appointments to make
   ii. Capital Campaign
      Hiring a firm is needed to help with facilitation. Christy is setting up RFP's from several companies. Development and Executive Committees will review. Development committee requests that the Executive Committee be granted authority to select vendor to provide services so the process can get started. Bridget Gayle moved, June seconded to start the process of hiring a consulting firm; Passed unanimously.
      David Robinson has committed to help CBC with kick-off event this fall or spring of 2014. Fall may be better for Mr. Robinson.
      Date for kickoff for campaign—spring/summer of 2014


e. Programs Committee
   June Hurley, VP Programs
   i. Alumni & Friends Association
      Researching what other community colleges do for benefits to their alumni and what the average dues are
   ii. Scholarships
      Foundations will take over awarding of Foundation scholarships so we have more control over timing of the award and can ensure qualification of the student.

6. Other Business
   Special thanks to Chip Latcham for publicity of Cinderella and of the Foundation in the form of editorials and printing of press releases
   Special thanks to Mark and Debbie Parsons for opening up their home for the Photographer's Reception.

7. Adjourn
   7:15pm—Chip Latcham moved to adjourn, Bridget Gayle seconded and the motion passed unanimously
Executive Director’s Report
February 26—March 26, 2013

February
- Met with Jana (Jaure) Kennelly, UTSA development officer for School of Engineering
- Potential donor visit with First State Bank in Three Rivers (John Galloway)

March
- Zogotech training—student information database, will be helpful in determining student qualification when awarding scholarships
- Hosted a booth at the Eagle Ford Shale Consortium in San Antonio
- Made contact with bhp Billiton—finalizing meeting details for April
- Photographers Reception at the home of Debbie Parsons—about 50 ppl
- Set up Calendar Photo display downtown
- Presented a Foundation update to Board of Trustees
- Coordinated and received training on Donor/Alumni software for 6 CBC staff
- Attended CASE District IV professional development training in Ft. Worth

General
- Held multiple committee meetings for BOD committees to finalize “Cinderella” plans
- Finalized coordination of Cinderella printed materials and started distribution
- Secured donations for printing (thank you Chip!), general donation from Beeville Concert Association
- Recruited potential board member from McMullen County
- Anna represented the Foundations at CBC’s Passport event held at Beeville Campus (about 100 HS sophomores attended)