



Coastal Bend COLLEGE

ADD / DROP FORM Date _____

Beeville • Alice • Kingsville • Pleasanton
3800 Charco Road, Beeville, TX 78102 • (361) 358-2838

OFFICIAL USE ONLY	
Credits before transaction	_____
Credits after transaction	_____
School Term	_____
Processed by	_____

- Severe Illness
- Student's Care of a Sick/Injured Person
- Death of Family Member
- Active Duty Service
- Work Schedule Conflict
- Extenuating Circumstances

Student's Name _____
(Please Print / Use Ball Point Pen)

Student's Signature _____ ID # _____ Phone _____

ADD

Course Prefix/ Course # / Section #	Instructor's Signature

DROP

Course Prefix/ Course # / Section #	Instructor's Signature

Receiving Financial Aid / Loans Yes No Receiving VA Benefits Yes No Dual Credit Student Yes No High School _____

Financial Aid Rep. Signature _____

Advisor _____ Signature _____
(Please Print)

Reason for Change _____

Under section 51.907 of the Texas Education Code, "an institution of higher education may not permit a student to drop more than six courses, including any course a transfer student has dropped at another institution of higher education."

WARNING TO STUDENTS

Dropping courses may affect a student's status in regard to financial aid, scholarships, campus residency, V.A. benefits, and/or funding from other agencies (WIA, TRC, etc.). Minimum requirements to maintain eligibility vary for each of those listed. This form must be submitted to the Registrar's Office by the add/drop deadline for the specific semester.

Rev. 10/18 Coastal Bend College does not discriminate on the basis of race, creed, color, national origin, gender, age, or disability.

White - Registrar **Gold** - Financial Aid Office **Blue** - Instructor **Canary** - Business Office **Pink** - Student

Form is protected by FERPA (Coastal Bend College Policy FB (LEGAL) & FJ (LOCAL)) & may not be copied or disbursed without written permission of Registrar.