

**Quickest and easiest way to release your TSIA/TSIA2 scores that you took at another institution to Coastal Bend College**

**Submit the CBC Online TSIA Cross Institution Release Form**

**Steps below:**

- 1. Go to [www.coastalbend.edu](http://www.coastalbend.edu)**
- 2. In the top middle of the screen – click on Cougar Zone, then scroll down and click on Cougar Experience.**
- 3. Enter your login information – username – first portion of your CBC e-mail address before the @ sign. Password – your CBC ID#.**
- 4. Once logged in – click on Cougar Den**
- 5. Scroll to the bottom right of the screen. Under “Campus Links” click on the fifth (5<sup>th</sup>) link down – “CBC Online TSIA Cross Institution Release Form”.**
- 6. When the scores have been verified and manually entered into Coastal Bend College’s system, the CBC Beeville Test Center will e-mail letting the examinee know.**
- 7. Once the examinee receives the e-mail from the CBC Beeville Test Center that their scores are in the CBC System, they can then contact their Success Coach to register for courses.**